

Dear Parent

Privacy Notice – Data Protection Act 2018

We are a Data Controller for the purposes of the Data Protection Act.

We collect personal information from you about your child and may receive information about your child from their previous setting. The setting holds this personal data and uses it to:

- Support its children’s teaching and learning;
- Monitor and report on their progress;
- Provide appropriate pastoral care
- Assess how well the setting is doing.

This information includes children’s contact details and personal characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about your child to anyone outside the setting without your consent unless the law and our policies allow us to.

Under the Childcare Act 2016 and related regulations, we are required to pass some of your child’s information to Buckinghamshire Council and the Department for Education (DfE).

If you want to see a copy of the information we hold and share about your child then please contact the School Office at St Louis Catholic Primary School.

If you require more information about how Buckinghamshire Council and/or DfE store and use this information, then please go to the following websites:

Buckinghamshire Council: [Privacy policy | Buckinghamshire Council](#)

DfE: <https://www.gov.uk/guidance/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites, please contact Buckinghamshire Council or DfE as follows:

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| Early Years Service Buckinghamshire Council Walton Street Offices Walton Street Buckinghamshire HP20 1UZ 01296 287 111 dataprotection@buckinghamshire.gov.uk Website: Early years | Department for Education Ministerial and Public Communications Division for Education Piccadilly Gate Store Street Manchester M1 2WD Telephone: 0370 000 2288 Contact DfE online |
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