



Accessibility Policy & Plan 2012 - 2017

'Children of God, learning and growing together in love'

School Aims

Our School aims to provide a happy and secure learning environment for all. We believe that each individual is created in the likeness of God and this underpins all the decisions undertaken in School. This policy has been drawn up in accordance with the planning duty in the DDA 1995, as amended by the SEN and Disability Act 2001 (SENDA). This policy should be read in conjunction with our SEN Policy.

Purpose

The purpose of this policy is to reduce and eliminate barriers to access to the curriculum and to full participation in the school community for pupils, prospective pupils, staff, governors, parents, volunteers and visitors.

Principles

Compliance with the DDA is consistent with the school's aims, equality and SEN policies. The school recognises its duty as being:

- not to discriminate against disabled pupils in their admissions and exclusions and provision of education and any associated services
- not to treat disabled pupils less favourably
- to take reasonable steps to avoid putting disabled pupils at a substantial disadvantage
- to publish an Accessibility Plan

The remainder of this document describes the Accessibility Plan and what the school is doing to meet the principles as stated above. The overarching success of the plan will be measured by:

- ✓ feedback from stakeholders including visitors and parental surveys
- ✓ achievement of SEND pupils
- ✓ attendance of SEND pupils
- ✓ other forms of monitoring as identified by Governors and school staff
- ✓ external Health & Safety audits

Date: July 2012

To be reviewed: Last reviewed May 2016

Improve access to our buildings and within the buildings

Action	Lead person	Timescale	Success Criteria	Monitoring	Resources
Create disabled parking spaces and ensure they are offered to visitors/parents etc	Head Teacher & Diocesan appointed school surveyors	All work to be completed by October 2012	Regular monitoring that this resources is being used correctly	Office staff	Funds from LCVAP or DCFG money Funds from LCVAP or DCFG money
Improve lighting to outside areas			Work has been done	PP&F committee of Governing Body	
Build ramps for the main access points in to school.					
Install disabled toilets in a variety of points within our school.					
Install grip handles where appropriate					
Reduce any differences in floor levels where possible or install portable or permanent ramps where possible.					
Clear any corridors or access points to make our school as 'wheelchair friendly' as possible	All staff have a responsibility for this	Ongoing	Obstacles and obstructions are not found	Office staff and caretaker during regular checks	
Ensure all staff are aware of their responsibilities when welcoming visitors, parents etc	Head Teacher	Ongoing	PEEP in place and shared with visitors. Disabled visitors offered a chaperone and different seating and seating points if needed.	Termly H & S checks	

Improve access to the curriculum (staff training & knowledge)

Action	Lead person	Timescale	Success Criteria	Monitoring	Resources
Training is arranged to ensure that staff know how best to support the pupils they are working with	SENCO	Ongoing	Staff are trained Provision is reviewed Staff are asked to identify training needs Training to include issues such as EAL (not just disabilities)	SEN Governor	Money to be allocated from SEN Budget
Regular training is organised on key medical issues e.g. asthma, managing medicines, epilepsy etc	Office Manager	Ongoing	Staff are trained & records are kept Provision is reviewed Staff are asked to identify training needs	PP&F committee of Governing Body	Money to be allocated from Budget
Transition arrangements into school (home visits, pre-school visits etc) are robust	EYFS Leader SENCO	Ongoing	Arrangements are in place and are effective	EYFS Governors	Money to be allocated from Budget to provide release time for staff
Transition arrangements between classes are robust.	KS Leaders	At least annually	Handover meetings take place Transition policy is implemented	CCC committee of Governors	Inset day/staff meeting time

Improve access to the curriculum (school procedures)

Action	Lead person	Timescale	Success Criteria	Monitoring	Resources
Where possible additional adult support will be provided and this will be a priority in decision making	Head Teacher	Ongoing and reviewed termly	Staff are being deployed effectively Outside professionals are being deployed effectively	PP&F committee of Governing Body	Money to be allocated from school Budget
Where possible money will be allocated to providing additional services to support children and their families	Head Teacher	Ongoing and reviewed termly	School can adapt to increased demands e.g. extra counselling, Specialist teacher advice etc	SEN Governor PP&F committee of Governing Body	Money to be allocated from Budget
SEN files and records show that school staff understand their responsibilities in providing a differentiated curriculum	SENCO	Ongoing and at least annually	Record keeping is up to date and effective	SEN Governor	Money to be allocated from SEN Budget

Improve communication with parents

Action	Lead person	Timescale	Success Criteria	Monitoring	Resources
Ensure that bi-annual parental questionnaires take place	Head Teacher	Every two years	Responses are collated and reported back to parents	CCC committee of Governing Body	Time, particularly Bursar and admin time
Identify parents to participate in parent Focus groups ensuring that there is a cross section of parents represented.	Head Teacher Office Administrator Chair of Parent Focus group	Termly meetings Annual review of composition	Meetings take place and are effective	Parent Governors will be on PFG	Release time for school staff
Identify other ways of improving communication e.g. Twitter, website etc	Chair of Parent Focus group	Ongoing and at least annually	Ideas are acted upon	CCC committee of Governing Body	Money to be allocated from Budget for any initiatives identified
Provide interpreters wherever possible for meetings.	Office Administrator	Ongoing	School can meet with requests. School has an up to date list of adults who can provided this support	CCC committee of Governing Body	Release time for school staff
Ensure website has a translation function	Head Teacher	2014/2015 (as part of website improvements)	In place	CCC committee of Governing Body	IT Technician time