



# St Louis Nursery

Harris Court, Aylesbury, Bucks, HP20 2XZ

## ADMISSION FORM [CONFIDENTIAL]

### 1. CHILD'S DETAILS

The legal surname is the one on your child's birth certificate, adoption certificate or change of name deed poll. Please tell us if your child uses a different surname on a day to day basis.

<b>Legal Surname</b>		<b>First Name(s)</b>	
<b>Date of Birth</b>		<b>Middle Name(s)</b>	
<b>Place of Birth</b>		<b>Gender</b>	<b>Male/Female</b>
<b>Languages used at home</b>			
<b>Main Language used</b>			

The address on the application form should be your child's normal home address at the time of application. We may ask for proof of address should this be necessary.

<b>Normal Home Address</b> (This is the address at which the child normally lives)	
<b>Postcode:</b>	
<b>Name &amp; address of current (or most recent) school/nursery/playgroup (if applicable)</b>	If now left this setting, please give last date of attendance: .....
<b>Permission to contact previous setting</b>	<b>YES / NO</b>

## 2. YOUR DETAILS

<b>Parent 1. Relationship to Child:</b>			
<b>Parent 1. Name</b>			
<b>Parent 1. Date of Birth</b>			
<b>Parent 1. National Insurance Number</b>			
<b>Parent 1. Address</b>			
<b>Parent 1. Postcode</b>			
<b>Parent 1. Email Address</b>			
<b>Parent 1. Home/Daytime telephone number</b>		<b>Parent 1's. Alternative telephone number (e.g. mobile)</b>	

<b>Parent 2. Relationship to Child:</b>			
<b>Parent 2. Name</b>			
<b>Parent 2. Date of Birth</b>			
<b>Parent 2. National Insurance Number</b>			
<b>Parent 2. Address</b>			
<b>Parent 2. Postcode</b>			
<b>Parent 2. Email Address</b>			
<b>Parent 2. Home/Daytime telephone number</b>		<b>Parent 2. Home/Daytime telephone number</b>	

If another adult has parental responsibility but does not live at the same address as the child, please provide their relationship to your child, their name and address:

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You may find the following information regarding parental responsibility useful: 'if a father is not married to a child's mother, it may only be the mother who has responsibility for the child in law. This is automatic, from the birth of the child. The father may not have parental responsibility automatically, and can only acquire it by the mother giving it to him, or by the court ordering it. If the child was born after the 1<sup>st</sup> December 2003 and the father's name is on the birth certificate he will also have parental responsibility.'

<b>Are you applying on behalf of a 'child in care' of a Local Authority?</b>	<b>YES / NO</b>
	<p>If 'Yes' please tell us which local authority supports the child and give a social worker contact details as follows:</p> <p>Social Worker contact name:</p> <p>Telephone number:</p> <p>Local Authority:</p>

<b>Does your child have an Education, Health and Care Plan (EHCP)?</b>	<b>YES / NO</b>
<b>Does your child have any medical issues we need to be aware of?</b>	<b>YES / NO</b>
<b>Does your child have any siblings attending St Louis School or will they have at the point of entry?</b>	<p style="text-align: center;"><b>YES / NO</b></p> <p>If 'Yes' please give details of sibling's name and date of birth:</p> <p><i>(Siblings: please refer to our Nursery Admissions Policy for a definition of sibling).</i></p>
<b>Do you believe your child may meet the criteria for two year old funding or the Early Years Pupil Premium?</b>	<p style="text-align: center;"><b>YES / NO</b></p> <p>If 'Yes' you will need to provide a copy of your confirmation letter and code.</p>

<p><b>Do you believe your child may meet the criteria for the three/four year old extended entitlement (30 hours)?</b></p>	<p style="text-align: center;"><b>*YES / NO</b></p> <p>If 'Yes' a code will need to be provided before the additional hours can be accessed/claimed. Please apply for 30 hours Childcare at <a href="http://childcare-support.tax.service.gov.uk">childcare-support.tax.service.gov.uk</a></p>
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\* We will request codes in the event you are allocated a place.

### 3. PREFERENCE OF SESSION TIMES

Please tick the tables below, indicating the preferred session you would like your child to attend and whether you think the session would be funded or fee paying.

Please note that the:

- expressing a preference does not guarantee availability.
- you can only have 5 morning or 5 afternoon sessions or 5 full day sessions. Please make sure your choice below reflects this.
- If you wish to take up a full time place you will need to pay for the lunch club.
- Availability of 2 year old places is reserved for funded 2 year olds only.
- If you are requesting a 30 hour funded place this will be subject to a valid eligibility code that we have to verify with Bucks County Council. In the event you have reserved a 30 hour place and you cannot produce an eligibility code you will either have to reduce sessions or be subject to the relevant fees.

<b>(Funded 2 / 3 / 4 year old provision)</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Breakfast 8.00-8.30am £2.00</b>	<i>Paid</i>	<i>Paid</i>	<i>Paid</i>	<i>Paid</i>	<i>Paid</i>
<b>Morning 8.30-11.30am £15.00</b>	<i>Funded/Paid</i>	<i>Funded/Paid</i>	<i>Funded/Paid</i>	<i>Funded/Paid</i>	<i>Funded/Paid</i>
<b>Lunch club 11.30- 12.30pm £5.00</b>	<i>Paid</i>	<i>Paid</i>	<i>Paid</i>	<i>Paid</i>	<i>Paid</i>
<b>Afternoon 12.30-3.30pm £15.00</b>	<i>Funded/Paid</i>	<i>Funded/Paid</i>	<i>Funded/Paid</i>	<i>Funded/Paid</i>	<i>Funded/Paid</i>

Most children are eligible for nursery funding in the term after their 3<sup>rd</sup> birthday and some are eligible when they become 2. Please indicate when you would like your child to start should a place be available.

	Indicate year					
	2019	2020	2021	2022	2023	.....
April (Summer Term)						
September (Autumn Term)						
January (Spring Term)						

**4. PARENTAL DECLARATION**

I certify that I have parental responsibility for the child named in Section 1, and that this application has the agreement of all parents/carers listed in section 2.

I confirm that the information I have provided is to the best of my knowledge correct and up to date. I understand if I give any false or deliberately misleading information on this form and / or supporting papers or withhold any relevant information, this may lead to the withdrawal of an offer of a nursery place for my child.

Signature of parent/carer		Date:	
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Once completed you should return this form to the school office at the following address:

St Louis Nursery  
 Harris Court  
 Aylesbury  
 Bucks  
 HP20 2XZ